



SOUTH AND EAST CHRISTCHURCH

**November 2019**

## **Resource Teacher of Learning and Behaviour– Permanent Position**

Thank you for your interest in applying for the **Resource Teacher of Learning and Behaviour** (RTL B) position within Te Paeroa Cluster 34, South and East Christchurch. Following is a copy of the RTL B job description and person specification.

### **Time Frame:**

- Applications close **5pm, Friday 22nd November**
- Shortlisting on **Wednesday 27th - Friday 29th November**
- Interviews to be conducted on **Wednesday 4th December**
- The starting date for the successful applicant **January 30th 2020 (All Staff to attend Professional Learning & Development days on January 28th-29th 2020)**

**PLEASE USE THESE HEADINGS WHEN APPLYING FOR THE RTL B POSITION CLUSTER 34, Lead School: Mairehau Primary School.**

- 1. Position applied for**
- 2. Personal Details**
  - Name
  - Address
  - Contact telephone number
  - Email address
  - Gender: Male/Female/Diverse (EEO purposes only)
  - Ethnic Identification: NZ Māori / NZ European / Other (EEO purposes only)
- 3. Registration**
  - Attach evidence of current teacher registration and practising certificate.
- 4. Previous teaching experience**
  - Position
  - School
  - Classes taught and dates
- 5. Non-paid experience**
- 6. Suitability for position**
  - Please refer to the job description and person specification.
  - Please outline, in detail, your knowledge and use of te reo and tikanga Māori.
- 7. Include your CV**
  - Please include a digital copy of your CV in the application.
- 8. Referees and Authority**
  - Include the names and contact numbers of at least two referees in your CV.
  - Please sign the attached authority giving Mairehau Primary School the authority to contact these referees (Privacy Act 1993 requirements).

#### 9. Conviction against the law

Please complete the attached form to indicate if you have or haven't been convicted of any offences against the law other than a minor traffic offences. If YES, give details.

#### 10. Confirmation

Please sign your application form to verify that the information is correct and that you understand it may be verified.

11. **Email the application to:** clustermanager@rtlb34.school.nz

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12. Your application will not be receipted unless specifically requested.

13. No application received after **5pm, Friday 22nd November** will be considered.

### Cluster 34 RTLB

#### Description of Cluster:

Cluster 34, Christchurch South and East, is a significantly large cluster encompassing 60 schools on the South and East side of Christchurch and three schools on the Chatham and Pitt Islands. This is an area significantly affected by the 2011/12 earthquakes immersion kura, 4 bilingual units, 11 secondary schools and 4 Intermediate Schools. There is a very high percentage of Pasifika and Māori students in this cluster. There are 30 RTLB positions in this cluster with the RTLB based at 19 Pavitt Street Richmond.

#### Description of RTLB role in the Cluster:

An RTLB is employed by the Board of Trustees of the Lead School employer for the cluster (Mairehau Primary School). The RTLB works across schools in a designated cluster of schools, providing support for schools and teachers in relation to year 0-10 students who achievement is at risk or not being fully realised within the education system. The RTLB will consult and work collaboratively with the Ministry of Education Learning Support staff. RTLB will have excellent knowledge of the NZC.

The role will include demonstrating practice, strategy or techniques so that:

- Students receive appropriate learning programmes catering for their diverse needs and learning goals and behaviour management on an on-going basis.
- Teachers can use the skills they have acquired with these and other students with similar needs and inclusive and unobtrusive manner.

**Accountability:** the RTLB will be accountable to the Board of the employer school through the Cluster Manager.

## Job Description

**RESOURCE TEACHER: LEARNING AND BEHAVIOUR (RTL B)** are experienced kaiako/teachers trained to support the needs of students whose achievement in learning and behaviour is not fully being realised and to support their kura/schools and kaiako/teachers. The RTL B position is a full-time itinerating role.

### Responsibilities

Compliance with RTL B practice

- Focus on positive outcomes for students.
- Provide a consistent professional standard of evidence-based practice.
- Follow the intervention sequence described in the professional practice section of the RTL B toolkit.

### Collaboration

- Engage in a collaborative, consultative process in partnership with the student(s), kaiako/teachers, parents/whānau/family, and other relevant agencies.
- Collaborate with Learning Support (MoE) to provide a seamless continuum of flexible service for students.

### Reporting

- Case records include evidence of the outcomes of RTL B interventions.
- Ensure reporting clearly identifies Māori and Pasifika.
- Have a robust data gathering, planning and reporting cycle.

### Professional development

- Attain the RTL B qualification, the Post Graduate Diploma of Specialist Teaching endorsed in Learning and Behaviour, within three years of appointment to first RTL B position.
- Participate in on-going professional learning aligned to the cluster strategic plan.
- Ensure the RTL B team is able to provide services effectively within Māori-medium settings.
- Ensure, in mainstream settings, that the needs of Māori students and the needs of Pasifika students are effectively provided for.

### Relationships

- Value collegial support.
- Understand that iwi/whānau have a strong interest in the achievement of all Māori students and develop effective relationships with iwi/whānau so that effective advice and information is shared.
- Provide mentoring and coaching when needed.
- Maintain professional, trusting, respectful relationships at all levels.
- Collaborate with kaiako/teachers, parents, families/whānau and relevant community organisations.
- Communicate with clarity and openness.

### **RTL B roles do not include undertaking individual kura/school-based work such as:**

- teaching a particular subject or course
- being a remedial tutor
- working as a teacher's aide or reliever
- taking responsibility for a special class or unit
- carrying out routine kura/ school duties
- providing counselling, social work or truancy service
- managing crisis/traumatic incidents
- being a tutor kaiako/teacher to beginning kaiako/teachers.

## Person Specification

The successful applicant must be a trained teacher with a full New Zealand teacher registration and a current practising certificate, and should have the following attributes, knowledge and skills:

- knowledge of, or fluent speaker of, te reo and tikanga Māori would be an advantage
- strong interpersonal and communication skills to allow for full and comprehensive consultation and effective teacher support
- commitment to biculturalism and to meeting the needs of Māori students
- commitment to understanding the needs of students from different cultures, and a demonstrated willingness to provide services that are culturally appropriate
- ability to meet the relevant Professional Standards for Experienced Teachers and key indicators for RTL B
- the Resource Teacher: Learning and Behaviour qualification or the capacity and willingness to undertake and attain the RTL B qualification (permanent appointment)
- empathy with students who have learning and/or behaviour difficulties
- sound knowledge of the New Zealand Curriculum and assessment skills
- ability to identify, implement and evaluate a range of educational and management approaches to meet students' and teachers' needs
- ability to assist others to implement suitable interventions
- ability to liaise and work with Learning Support (MoE) staff, and other professionals and/or agencies
- ability to work with, and provide professional support for staff, families and whānau, in the cluster schools
- a current clean full drivers' licence and be prepared to use own vehicle for work.

J John Bangma

**Principal**

**Cluster 34 RTL B**

**Lead School Mairehau Primary**

### Offences Against the Law

Have you ever been convicted of an offence against the law apart from minor traffic offences or otherwise know of any reason why you should not be employed in the school environment?

YES/NO

If yes, please supply relevant details:

### Declaration

- I grant authority to the Mairehau Primary School or its agents under the provisions of the Privacy Act (1993) to contact any present or past employers and/or professional colleagues in addition to the named referees.
- I agree to the Mairehau Primary School or its agents under the provisions of the Privacy Act (1993) obtaining any information held on me by the Teacher Registration Board.
- All information supplied with this application is true and correct and can be verified.

Applicants Signature: \_\_\_\_\_

Date: \_\_\_\_\_